

# Conference Finances

Grand Canyon Synod - WELCA

## KEY DEFINITIONS

**“GCS-WELCA” or “SWO”**- Women of the Evangelical Lutheran Church of America – Grand Canyon Synodical Women’s Organization

**“CWO”** – Women of the Evangelical Lutheran Church of America - Churchwide Women’s Organization

**All Checks for Conference events should be made payable to “GCS- WELCA”**

## CONFERENCE REGISTRATIONS

The submission of Conference monies from the event can be handled one of two ways:

1. GCS-WELCA Chase Bank account deposit slips may be requested from the GCS-WELCA Treasurer at least one week prior to the event. Checks and cash could then be deposited directly into the GCS-WELCA Chase account at a local Chase bank no later than 7 days after the event. After the deposit is made, forward the deposit receipt from the bank with details of the deposit to the GCS-WELCA Treasurer.
2. Checks would be forwarded to the GCS-WELCA Treasurer. For any cash received, the Conference treasurer should have the cash deposited to her Unit or Church account and have a check written to send to the GCS-WELCA Treasurer along with the other checks. This check should be payable to “GCS-WELCA”. Checks should be remitted to the GCS-WELCA Treasurer no later than **15 days** after the event.

All expenses and payment requests should be forwarded to the Treasurer for payment no later than **15 days** after the event.

## LOVE OFFERINGS

This offering is typically given at GCS-WELCA Conventions, Conferences and Retreats. It is an offering from each Church Women’s Unit. It can also be a personal gift or a Conference gift. These funds are retained by GCS-WELCA and used for GCS-WELCA operating expenses, scholarships and gifting. The procedure for the submission of these monies would be the same as detailed above for Conference registrations and should occur no later than **15 days** after the event.

## WORSHIP OFFERINGS

The total amount of Worship Offerings is forwarded to the GCS-WELCA Treasurer. The offerings will then be distributed as follows:

One half of the Worship Offering is designated for the CWO to further those programs and will be forwarded on to the CWO by the GCS-WELCA Treasurer.

The other half of the Worship offering may be directed to Designated Outreach program(s) of the Conferences' choice.

The procedure for the submission of these monies would be the same as detailed above for Conference registration and should occur no later than **15 days** after the event.

### FINAL REPORT (Conference Gathering Report)

This form is to be filled out and sent to the following persons within GCS WELCA:

President  
Secretary  
Treasurer  
Canyon Echoes Editor.

Keep a record for the Conference files for future reference.

**This final reporting needs to be completed and sent no later than 30 days after the event.**

If there are any questions, please contact the GCS-WELCA Treasurer  
Debbie Romboletti  
[treas@grandcanyonwomen.org](mailto:treas@grandcanyonwomen.org)  
702 875-2013



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